

**MALAYSIAN TIMBER INDUSTRY BOARD (MTIB) -  
REGISTRATION GUIDELINES**

**I. FOR A FIRM/COMPANY NOT OWNING/NOT HAVING A LEASE OF A SAWMILL**

**1. Supporting Letters From Timber Suppliers Registered With MTIB**

A Firm or Company that does not own/does not have a lease of a sawmill is required to submit 3 supporting letters on timber supplies from suppliers that are currently registered with the MTIB.

**2. Sole Proprietorship or Partnership**

*(Registered under Business Registration Ordinance 1956)*

- a) only a Bumiputera firm can apply to register as an exporter
- b) an applicant is required to submit a bank guarantee for a sum of RM10,000 after its application has been approved by the MTIB Registration Committee

**3. Bumiputera Company Registered Under The Companies Act 1965**

- a) Bumiputera equity of at least 51% and non-Bumiputera equity of 49%
- b) an applicant must have a paid-up capital of at least RM50,000
- c) an applicant has to submit a Management Agreement that is signed by all Bumiputera and non-Bumiputera shareholders

**4. Non-Bumiputera Company Registered Under The Companies Act 1965**

- a) an applicant must have a paid-up capital of at least RM250,000

**5. Foreign Company Registered Under The Companies Act 1965**

- a) only a company with 51% Malaysian equity can apply
- b) an applicant must have a paid-up capital of at least RM250,000

**II. FOR A FIRM/COMPANY THAT OWNS OR HAS A LEASE OF A SAWMILL**

**1. Owning A Sawmill**

An applicant has to submit the sawmill licence issued by a State Forestry Department.

**2. Lease Of A Sawmill**

An applicant has to submit a copy of the Lease Agreement and a letter of approval for the lease of the sawmill from a State Forestry Department.

**3. Partial Lease Of A Sawmill**

An applicant has to submit a copy of the Lease Agreement and a letter of approval for the lease of the sawmill from a State Forestry Department.